

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005 - 2009



OFFICE OF INFORMATION TECHNOLOGY

FUNCTIONAL AREA: CONSTITUTIONAL & ADMINISTRATIVE

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005 - 2009

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Executive Chief Information Officer

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STRATEGIC PLAN

Agency Name	Office of Information Technology
Agency Mission Statement: The mission of the Office of Information Technology is to promote effective and efficient management of the state's investment in information technology.	

AGENCY GOAL 1:

Promote effective and efficient management of the state's investment in information technology that advances the delivery of collaborative, responsive, interoperable and accessible government services.

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Agency Name		Office of Information Technology
Program		Information Technology Planning and Administration
Program Authorization		Act 914 of 1997, Act 1042 of 2001, State I T Strategic Plan ACA 25-4-104, 107, 108, 110-112, 114, ACA 29-30-168
Program Definition: Program Funds-Center Code: <u>0475P01</u>		This program includes the agency planning, shared architecture, and technology investigation efforts of the Office of Information Technology, and provides administrative support for the Chief Information Officer.
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:		State General Revenue, Federal and state grants

GOAL 1:

Promote coordinated and collaborative efforts to use the state's information technology investments to advance programs which demonstrate responsible use and enhanced access to electronic government.

OBJECTIVE 1: (Sub-Funds Center Code to be assigned by DFA – Accounting)

Facilitate efficient management of the state's information technology investments.

STRATEGY 1:

Administer procedures and policies supporting the state's information technology investment management structure through the development of guidelines, policies, standards, and dissemination of best practices.

STRATEGY 2:

Consult with agencies to facilitate technology solutions that support the agency's business objectives and the state's technology strategy.

STRATEGIC PLAN

Agency Name	Office of Information Technology
Program	Planning and Administration

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Number of collaborative efforts (task forces, councils, etc) that produce strategy or technology recommendations affecting multiple agencies <i>Goal 1, Objective 1</i>	Statewide councils, ad hoc task forces, national boards, working groups	7	8	8	9	10
Number of information technology standards and policies developed and maintained <i>Goal 1, Objective 1</i>	Number of standards and policies in the shared technical architecture program	10	10	10	10	10
Number of information technology best practices published <i>Goal 1, Objective 1</i>	Number of best practices in the shared technical architecture program	15	15	15	15	15
Percentage of Information Technology related competitive bids over \$100,000 reviewed by the OIT planning staff prior to release. <i>Goal 1, Objective 1</i>	State Procurement Office list of current bids, agency quarterly IT plan updates	100%	100%	100%	100%	100%

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Agency Name		Office of Information Technology
Program		State Security Office
Program Authorization		ACA 25-33-104 (a)(6), (a)(7), (b)(2)
Program Definition: Program Funds-Center Code: <u>0475P02</u>		The State Security Office defines an environment for strategic security architecture and sets information technology security standards and policies for state government and institutions of higher education.
AGENCY GOAL(S) #	1, 2	
Anticipated Funding Sources for the Program:		State General Revenue, Federal and state grants

GOAL 1:

Oversee and monitor information technology security issues.

OBJECTIVE 1: (Sub-Fund Center Code to be assigned by DFA-Accounting)

Create information technology security architecture.

STRATEGY 1:

Identify, promulgate and administer appropriate information technology policies and standards.

GOAL 2:

Coordinate security measures which could be used to protect resources by more than one governmental entity.

OBJECTIVE 1:

Deploy enterprise information technology security projects.

STRATEGY 1:

Coordinate information technology audits.

STRATEGY 2:

Manage state agency disaster recovery planning project.

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STRATEGY 3:

Guide the deployment of information technology that enables secure business transactions.

GOAL 3:

Act as an information technology security resource to state agencies and institutions of higher education.

OBJECTIVE 1:

Serve as a clearinghouse for information technology security issues.

STRATEGY 1:

Collect and disseminate pertinent security information to state agencies and institutions of higher education.

OBJECTIVE 2:

Provide information technology security training.

STRATEGY 1:

Provide workshops and brochures.

STRATEGY 2:

Provide consultation and advice.

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Agency Name	Office of Information Technology
Program	State Security Office

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Number of information technology security standards developed and maintained <i>Goal 1, Objective 1</i>	The number of security standards in the shared technical architecture	5	5	5	5	5
Number of agencies assisted in creating disaster recovery plans <i>Goal 2, Objective 1</i>	Disaster recovery application records	10	10	10	10	10
Number of agencies assisted with requirement for secure electronic business processes <i>Goal 3, Objective 1</i>	Records of the State Security Office, HEAT tickets, agency IT plans	2	2	2	2	2
Number of security alerts sent to agencies and higher education <i>Goal 3, Objective 1</i>	Communications from the State Security Office	250	250	250	250	250
Number of workshops, security awareness events and publications, agency security audits <i>Goal 3, Objective 2</i>	Records of the State Security Office	9	12	15	15	15
Number of entities given information technology security advice <i>Goal 3, Objective 2</i>	Records of the State Security Office, HEAT tickets	10	25	25	25	25

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Agency Name		Office of Information Technology
Program		Arkansas Geographic Information Office
Program Authorization		Act 914, 1997; Act 1250, 2001; Draft Strategic Plan, 1999
Program Definition: Program Funds-Center Code: <u>0475P03</u>		This program serves as a resource to federal agencies, state agencies, counties, and cities in Arkansas and assists with the development of Geographic Information Systems programs and spatial data.
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:		State General Revenue, Federal and state grants, GIS Fund, other special funds

GOAL 1:

Serve as a resource to federal agencies, state agencies, counties, and cities in Arkansas and assist with the development of Geographic Information Systems programs and spatial data.

OBJECTIVE 1: (Sub-Funds Center Code To be assigned by DFA – Accounting)

Ensure efficiency in the coordination of the Geographic Information System infrastructure development.

STRATEGY 1:

Review the agency technology plans for digital mapping and land records modernization and make recommendations for distributing public funds for modernizing, enhancing and implementing land records.

STRATEGY 2:

Assist local and state government agencies in defining technical specifications and standards to use in the collecting, distributing, and reporting of spatial information.

STRATEGY 3:

Coordinate framework data development and maintenance, provide technical processing of data sets, evaluate adherence to state-approved mapping standards, and work with both state and federal spatial data stakeholders on statewide projects.

STRATEGY 4:

Continue development and maintenance of GeoStor as the state's spatial data repository.

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Agency Name	Office of Information Technology
Program	AGIO

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Review agency technology plans for included geographic information: Strategy 1 <i>Goal 1, Objective 1</i>	Agency Technology Plans submitted to Office of Information Technology	100%	100%	100%	100%	100%
Collect information regarding the use of spatial technologies by the state, counties, and municipalities: Strategy 2 <i>Goal 1, Objective 1</i>	Survey of state agencies, counties, and cities	75	75	75	75	75
Measure the percent of counties participating in the Arkansas Centerline File Standard: Strategy 3 <i>Goal 1, Objective 1</i>	Survey of County Judges and County E-911	30	50	60	75	75
Measure the percent of counties participating in the County Assessor Mapping Program: Strategy 4 <i>Goal 1, Objective 1</i>	Survey of County Assessors	75	75	75	75	75
Measure the number of GeoStor users, and measure the total number of spatial data layers downloaded: Strategy 4 <i>Goal 1, Objective 1</i>	Reported from GeoStor database system log file	100%	100%	100%	100%	100%